

# PLK HKTA Yuen Yuen Primary School



**Plan for Capacity Enhancement Grant**

**2018/2019**



## Po Leung Kuk Hong Kong Taoist Association Yuen Yuen Primary School Plan on Use of Capacity Enhancement Grant (2018 – 2019)

Means by which teachers have been consulted: Staff meeting

Task Area	Major area of concern	Time Scale	Strategies/Tasks	Benefit Anticipated	Success Criteria	Method	Resources	People Responsible
Recruitment of 3 Supporting Staff to relieve teaching staff from non-teaching duties	To reduce the workload of the teachers in general so that teaching can be more focused on catering for individual differences by using a student-centered teaching approach	From September 2018 onward till the end of the academic year	<ul style="list-style-type: none"> <li>Assist in the stocking of teaching aids.</li> <li>Assist in the preparing teaching aids and materials</li> <li>Assist in the classroom activities.</li> <li>Sundry duties of school affairs.</li> </ul>	Teachers overall workload relieved	Improved quality of teaching.	Feedback on teaching and learning at year-end staff meeting.	Salary of 3 Supporting Staff for 12 months and MPF contribution : $\$11266.67 \times 105\% \times 12 \times 3$ $= \$425,880.13$	Ms Sanny Chan
Coping with the diverse and special learning needs of students with varied abilities	To reduce the workload of the teachers in general so that teaching can be more focused on catering for individual differences by using a student-centered teaching approach	From September 2018 onward till the end of the academic year	To employ 2 teacher assistants at the start of the school year to cope with the diverse needs of students and to assist teachers teaching Non-Chinese students.	<ul style="list-style-type: none"> <li>Teachers overall workload relieved</li> <li>Academic performance of NCS is improved.</li> </ul>	Improved quality of teaching and learning.	Feedback on teaching and learning at year-end staff meeting.	Salary of 2 Teacher assistants for 12 months and MPF contribution : $\$15735.00 \times 105\% \times 12 \times 2$ $= \$396,522.00$	Ms Sanny Chan

Budget :

Income:  $\$1,076.00 \times 773 \text{ students (assume } \$1,076 \text{ per student per annum)} = \$831,748.00$

Balance brought downward from previous year :  $\$ 39,574.97$

Expenditure: Recruitment of 3 Supporting Staff , 2 Teacher Assistants

$\$425,880.13 + \$396,522.00 = \$822,402.13$

Balanced carry forward to next year :  $\$831,748.00 + \$39,574.97 - \$822,402.13 = \$48,920.84$