

PLK HKTA Yuen Yuen Primary School



Report for Capacity Enhancement Grant

2017/2018



Po Leung Kuk Hong Kong Taoist Association Yuen Yuen Primary School Report on Use of Capacity Enhancement Grant (2017 – 2018)

Means by which teachers have been consulted: Staff meeting

Task Area	Major area of concern	Time Scale	Strategies/Tasks	Benefit Anticipated	Success Criteria	Method	Resources	People Responsible
Recruitment of 3 Supporting Staff to relieve teaching staff from non-teaching duties	To reduce the workload of the teachers in general so that teaching can be more focused on catering for individual differences by using a student-centred teaching approach	From September 2017 onward till the end of the academic year	<ul style="list-style-type: none"> • Assist in the stocking of teaching aids. • Assist in the preparing teaching aids and materials • Assist in the classroom activities. • Sundry duties of school affairs. 	Teachers overall workload relieved	Improved quality of teaching.	Feedback on teaching and learning at year-end staff meeting.	Salary of 3 Supporting Staff for 12 months and MPF contribution : =\$415,800	Ms Sanny Chan
Coping with the diverse and special learning needs of students with varied abilities	To reduce the workload of the teachers in general so that teaching can be more focused on catering for individual differences by using a student-centred teaching approach	From September 2017 onward till the end of the academic year	To employ 2 teacher assistants at the start of the school year to cope with the diverse needs of students and to assist teachers teaching Non-Chinese students.	<ul style="list-style-type: none"> • Teachers overall workload relieved • Academic performance of NCS is improved. 	Improved quality of teaching and learning.	Feedback on teaching and learning at year-end staff meeting.	Salary of 2 Teacher assistants for 12 months and MPF contribution : =\$358,099.04	Ms Sanny Chan

CEG Expenditure Report:

Income: $\$1,059.00 \times 774 \text{ students} (\$1,059 \text{ per student per annum}) = \$819,666.00$

Balance brought downward from previous year : \$ 0.00

Expenditure: Recruitment of 4 Supporting Staff , 2 Teacher Assistants

$\$415,800 + \$358,099.04 = \$773,899.04$

Balanced carry forward to next year : $\$819,666.00 - \$773,899.04 = \$39,574.97$